

# PASTORAL HOUSING ALLOWANCE

## ESTIMATE OF EXPENSES

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

**SUBJECT: HOUSING ALLOWANCE FOR (Year)**

The amounts set forth below are an estimate of the payments I expect to make during the year (insert year) for rent or otherwise provide a home.

<u>ITEM</u>	<u>ANNUAL AMOUNT</u>
Installment Payments on Loans, Principal, and Interest	\$ _____
Furnishings	\$ _____
Repairs	\$ _____
Utilities Connected with the Dwelling (Gas, Water, Sewer, Electricity)	\$ _____
Home Insurance	\$ _____
Real Estate Taxes	\$ _____
Other Expenses of a Home other than Food or Servants	\$ _____
<b>TOTAL ESTIMATED EXPENSES FOR (Year)</b>	<b>\$ _____</b>

I am re-applying for housing allowance and have attached my current credentials.

This is a new housing allowance request and I have attached my current credentials.

Should my license expire at the end of (previous year) or sometime during (current year), I will provide Human Resources with a copy of my (current license within 30 days of receipt. If there are other changes to my status for ministerial licensing, Human Resources will be notified immediately so that proper adjustments can be made on my housing allowance.

DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

SIGNATURE: \_\_\_\_\_

By signing this form, I am confirming that I am an ordained minister of the gospel. Under Section 107 of the Internal Revenue Code of 1954, an ordained minister of the gospel is allowed to exclude from taxable income the parsonage rental allowance paid to him as part of his compensation, to the extent used by him to rent or provide a home. However, under the Clergy Housing Clarification Act of 2002, the exclusion cannot exceed the fair rental value of the home, including furniture and appurtenances, plus the cost of utilities. You must keep an accurate record of your expenditures to rent or provide a home if you wish to avail yourself of this opportunity.